



Government of Tripura  
Forest Department

**Project Management Unit, Tripura JICA Project**  
(Project for Sustainable Catchment Forest Management in Tripura)  
Prakriti Bhawan, Gandhigram, West Tripura 799012  
Phone: +91-3812397022, e-mail: [tripurajica@gmail.com](mailto:tripurajica@gmail.com), Website: [www.scatform.com](http://www.scatform.com)

Ref: No.2-2(3)/JICA/SCATFORM/Estt/Group-Z/2019/4071 - 4078

Date: 7/12/2024

**Sub: RFP for Hiring Agency for Supplying Manpower under Tripura JICA Project (SCATFORM)  
(Group-Z)**

Chief Executive Officer & Project Director, Tripura JICA Project (Project for Sustainable Catchment Forest Management Project in Tripura (SCATFORM) invites applications for, Hiring Agency for Supplying Manpower under Tripura JICA Project (SCATFORM) (Group-Z). Detailed information is available in the website: [www.tripuratenders.gov.in](http://www.tripuratenders.gov.in) wherein the proposals complete in all respect has to be submitted on or before the date 31.12.2024 upto 03:00 PM (IST) as per the instructions mentioned in this RFP document. Chief Executive Officer and Project Director, Tripura JICA Project reserves the right to accept or reject all or any of the proposals or terminate the selection process without assigning any reason thereof.

2. Agencies participating in the bidding must fulfill the terms and reference mentioned in the RFP.
3. Interested Agencies may download the complete Request for Proposal (RFP) document from the website: [www.tripuratenders.gov.in](http://www.tripuratenders.gov.in) from 09.12.2024 at 04:30 PM (IST).
4. A Pre-bid meeting is proposed on 17.12.2024 at 11:00 AM (IST) at PMU Conference Hall, Prakriti Bhawan, Hatipara, Forest Complex, Gandhigram, Agartala – 799012.
5. Interested Agencies may submit their proposals along with a non-refundable amount of Rs. 10,000/- (Rupees Ten Thousand only) as cost of RFP and an EMD/Security Deposit of Rs. 1,00,000/- (Rupees One Lakh only) as prescribed in the RFP document (Refundable for unsuccessful bidders only). No proposal will be accepted without the EMD/Bid Security or as per RFP. Only MSME Companies and State Govt. HR agencies on furnishing requisite Govt. orders are exempt from EMD/ Bid security.
6. The Proposal complete in all respect may be submitted through the e-Procurement Portal of Tripura <https://tripuraetenders.gov.in>.
7. Incomplete and / or delayed submission will lead to outright rejection of the bid / proposal.

*Note: No liability will be accepted for downloading the incomplete document.*

Sd/-  
(Pravin L Agrawal, IFS)  
Chief Executive Officer & Project Director  
Tripura JICA Project (SCATFORM)

Copy To:

1. The PS to the PCCF & HoFF (Tripura), for kind information of the PCCF & HoFF(Tripura).
2. The Director, NCE, Tripura for kind information.
3. The Director (AFA/LCD/M&E/SFM), Tripura JICA Project (SCATFORM) for information.
4. The DDO (JICA), Tripura JICA Project(SCATFORM) for information.
5. Office Notice Board, PMU Tripura JICA Project (SCATFORM).

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6. I/C GIS Lab, Office of the PCCF & HoFF, Tripura for uploading to the departmental website, Tripura Forest Department (<https://forest.tripura.gov.in>)
  7. MIS Officer, Tripura JICA Project (SCATFORM) for uploading to the Tripura JICA website ([jica.tripura.gov.in](http://jica.tripura.gov.in)).
  8. Communication Officer, Tripura JICA Project (SCATFORM) for information and needful action.



7/12/24

Chief Executive Officer & Project Director  
Tripura JICA Project (SCATFORM)